

JANE HERRIN MINI GRANT

The Jane Herrin Mini Grant was established to provide funds of up to \$600.00 to support innovative projects that support the applicant's early childhood program.

APPLICATION PROCESS

- Mini grant applicants must print and complete the application form posted on the LAECA website. One hard copy of the grant proposal must be mailed to the awards chairperson.
- Proposals must be based on goals that address at least one of these key areas of need:
 - Facility or playground enhancement
 - Staff development and training
 - Special needs items
 - Creative educational projects
- Proposals are forwarded to three readers for evaluation. Readers evaluate each proposal using a rating scale.
- Each reader will return the grant proposal evaluation to the awards chairperson. The chairperson notifies by mail.
- The board determines the number of mini grants awarded each year. Previous winners may apply but preference will be given to first time applicants. The mini grant award(s) is/are presented at the annual LAECA State Conference.

ELIGIBILITY

- Applicant must be a full member of LAECA for at least six months.
- Previous recipients may apply. Consideration will be given to first time applicants.

Applications will be ranked according to the following scoring criteria:

Purpose of the project

- Goal of the project (10 pts.)
- Statement of need/justification (25 pts.)

Outline of the project (include timeline)

- Expected benefits (20 pts.)
- Implementation (20 pts.)
- Dissemination (10 pts.)

Project itemized budget (5 pts.)

Evaluation plan for the project (10 pts.)

Winning applicants agree to submit an article for publication in *Collaborations* on current LAECA journal topics by June 15th after the award is given OR by making a presentation on a topic chosen in collaboration with your early childhood faculty member at the Conference the year after the award is given.

**Return grant applications to: Mary Louise Jones, Awards Committee Chairperson
5813 Georgetown Ave., Baton Rouge, LA 70808**

JANE HERRIN MINI GRANT APPLICATION

Applications must be postmarked by October 1

Name _____ Date _____

Address _____

Phone _____ Membership # _____

Name of school _____ Phone _____

Address _____

Goal area of grant _____ Title _____

Dates of Project _____ Funds requested (\$600.00 maximum) \$ _____

Email _____

Address the following and attach to this form:

Purpose of the project

- Goal of the project (10 pts.)
- Statement of need/justification (25 pts.)

Outline of the project (include timeline)

- Expected benefits (20 pts.)
- Implementation (20 pts.)
- Dissemination (10 pts.)

Project itemized budget (5 pts.)

Evaluation plan for the project (10 pts.)

Winning applicants agree to submit an article for publication in *Collaborations* on the use of the mini grant funds by June 15th after the award is given OR by making a presentation on the mini grant project at the Conference the year after the award is given.